

**First Metropolitan United Church
Church Council Meeting – August 8, 2018
Minutes**

Present: Moira Nasim (Hospitality Chair), Joan Dowse (UCW Co-Chair), Sharron Higgins (Spiritual Care and Wellness Co-Chair), Leanne Prestwich (Ministry & Personnel Chair), Liane Clark (Treasurer), David Prestwich (Newcomers Welcoming Network Chair), Ross Breckon (Redevelopment Task Group), Jan Drent (Board of Trustees Chair), David Bray (Communications Chair), Vreny Mathis, (Spiritual Care and Wellness Co-Chair)

Board Member Visitors: Edeana Malcolm, Anne Carson

Staff: Ivy Thomas (Interim Minister)

Regrets: Marie McKee (UCW Co-Chair), Kathy Cook (Outreach Co-Chair), Jim Olesen (Board Member), Marion Denton (Christian Spiritual Development and Worship Chair), Janet Gray (Outreach Co-Chair), Steve Gray (Search Committee Chair), Mavis Olesen (Property Co-Chair)

1. Call to Order:

The meeting was called to order at 4:57 pm.

Motion: Leanne Prestwich/ Ross Breckon “That visitors be made corresponding members” CARRIED

2. Opening Reflection:

Moira gave an opening reflection.

3. Approval of Consent Agenda:

Motion: Leanne Prestwich/ Liane Clark “That the consent agenda be adopted as circulated prior to the meeting.” CARRIED

20180808 Council Meeting Agenda (agreed to)

20180627 Council Meeting Draft Minutes 3 (accepted)

20180722 Council Minutes (accepted)

20180808 Important Dates (received for information)

20180808 Finance & Admin Committee Update (accepted)

20180808 Hospitality Update (accepted)

4. Search Committee: Marion Denton (no pre-reads)

Moira Nasim stated that there was nothing more to report though she made clear that the Search Committee was going to continue once they are back from vacation at the end of August. Their first step will be to look at redoing the coordinating minister job description, a task that falls under their mandate as the Transition Team will be dissolved as of August 20th.

5. CYYAF Task Group: Ivy Thomas

The pre-read was “20180808 Supply Appointment and Motion”.

Additional information about the candidate for the position’s qualifications to clarify that her limited experience with children and youth is due to never having held a position that focuses solely on children and youth. She has run programs for children and youth, has worked with challenging children and has children of her own. The duration of the appointment is 5 months as the candidate cannot continue working 15 hours/week in the long term. It was also clarified that she is a student in training for diaconal minister in the areas of education, outreach and pastoral care. She understands that communication is an important part of her job.

Motion: Joan Dowse/ Ross Breckon “That Melanie Ihmels be appointed as the Children & Youth Coordinating Supply minister for a term of 5 months, beginning August 16, 2018 – January 15, 2019.” CARRIED

The next steps are to have Ministry & Personnel approve the job description and prepare the form 450 for appointment of ordered ministry.

6. Transition from Council to Board: Liane Clark

The pre-read was “Move to a Board Model”.

All comments and changes made at the meeting were incorporated into the document.

The overlap time between Council and the Board has been taking place since the June 27, 2018 Council meeting with at least ¾ of the current board members in attendance at every meeting. Until the new Board starts operating, Council still approves the addition, change or rescinding of policies. The draft list of entities in the new model as of August 8, 2018 are:

Entity
Board
Transition Team Task Group
Governance Task Group
Search Committee Task Group
Redevelopment Task Group
Board of Trustees
Property Standing Committee
Finance & Administration Standing Committee
Ministry & Personnel Standing Committee
Archives & Heritage Team
Christian Spiritual Development & Worship Team
Communications Team
Library Team
Outreach Team
Stewardship Plus Team
Newcomers Welcoming Network Team
United Church Women
Hospitality Team
Music Team
CYYAF Advisory Team
Spiritual Care and Wellness Team

The next steps are to finalize the “Move to a Board Model” document and have it reviewed and ready by the next Council meeting. In the meantime, all of the groups listed above will be sent their most current mandate with specific instructions on how to update them.

7. Mission & Service Review: Liane Clark

The pre-read was the Mission & Service Discussion Paper.

Any changes discussed at the meeting were added to the discussion paper including the information from the subsequently discovered report from 2011 referred to in the discussion paper.

Motion: Vreny Mathis/ David Bray “That Council accept the M&S report as presented” CARRIED

Motion: Ross Breckon/Jan Drent “That the new Board Members to organize and lead the M&S conversations” CARRIED

7a. Property Request for Capital Spending: Jan Drent

The pre-read was “20180808 Property Request for Capital Spending (approval of motion that the Property Committee be authorized to spend \$ 5,980 on exterior painting)”

Motion: David Bray / Ross Breckon “” CARRIED

Another property painting issue of not being able to see the parking lines in the North Park parking lot was brought up. That parking lot is the responsibility of the Greater Victoria Housing Society (GVHS). Jan Drent will ask the Building Supervisor to speak to his GVHS counterpart about this issue.

8. Budget 2019: Liane Clark

The pre-reads were the 2019 Budget Timelines and Responsibilities, the 2019 Price List and the 20180808 Budget Guidelines.

It was decided to rename the 20180808 Budget Guidelines to the 20180808 Assumptions for Treasurer to create a draft 2019 budget and to modify some of the originally proposed guidelines to match the new use being made of the document.

Motion: Liane Clark/Vreny Mathis “That the 2019 Price List and 20180808 Assumptions for Treasurer to create a draft 2019 budget be approved” CARRIED

The next steps (some of which were discussed subsequently to the meeting) are for the Treasurer to prepare a draft 2019 Operating budget based on the approved assumptions, hold a Finance & Administration meeting during the 3rd week of August to confirm that the budget matches the assumptions, prepare a detailed narrative budget showing each program’s share of the pie (net of program revenues) and hold 3 congregational conversations lead by Board and Council members around the 2nd Sunday in September (before and after the 11 am service) and during the evening of the following week. The purpose of these congregational conversations will be to determine program priorities for 2019. The Mission & Service discussion from point 7 will be folded into this broader discussion.

9. Next Council Meeting:

Vreny Mathis will confirm with Shelagh MacKinnon a mid-September Council date. The Chair will be Ross Breckon, the Secretary will be Edeana Malcolm, and Hospitality will be provided by Moira Nasim. A big thank you was expressed to Ivy Thomas for enduring long Council meetings.

10. Adjournment:

Moira had a closing prayer. The meeting adjourned at 7:17 pm.

Acting Chair _____
Moira Nasim

Acting Secretary _____
Liane Clark